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Semi Monthly Employee Timesheet

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[Company Logo] [Company Name] Employee Name:			Ba	sic Information				
Supervisor Name:		[Company Logo]						
Address 1: Hourly Pay: \$0.00 Address 2: Hourly Pay: \$0.00 City, State ZIP: Overtime Pay: \$0.00 Phone: Regular Hours: 8	[C	Company Name]				Employee Name:		
Address 2:						Supervisor Name:		
City, State ZIP: Phone: Overtime Pay: \$0.00 Regular Hours: 8	Address 1:					=		
Phone: Overtime Pay: \$0.00 Regular Hours: 8 Timesheet Data	Address 2:					Hourly Pay:	\$0.00	_
Regular Hours: 8	City, State ZIP:							
Timesheet Data	Phone:					Overtime Pay:	\$0.00	_
						Regular Hours:	8	_
First Half of the Month			T	imesheet Data				
			First	Half of the Month	,			

	Timesheet Data							
	First Half of the Month							
Date	Day	Start Time	End Time	Break (Hrs)	Regular Hours	Overtime Hours	Vacation/Sick Hours	Total Hours
1st					0.00	0.00		0.00
2nd					0.00	0.00		0.00
3rd					0.00	0.00		0.00
4th					0.00	0.00		0.00
5th					0.00	0.00		0.00
6th					0.00	0.00		0.00
7th					0.00	0.00		0.00
8th					0.00	0.00		0.00
9th					0.00	0.00		0.00
10th					0.00	0.00		0.00
11th					0.00	0.00		0.00
12th					0.00	0.00		0.00
13th					0.00	0.00		0.00
14th					0.00	0.00		0.00
15th					0.00	0.00		0.00
		•	•	Semi Monthly Total	0.00	0.00		0.00

Grand Total Hours:	0.00
Grand Total Overtime Hours:	0.00
Total Pay:	\$0.00
Total Overtime Pay:	\$0.00

	Timesheet Data							
	Second Half of the Month							
Date	Day	Start Time	End Time	Break (Hrs)	Regular Hours	Overtime Hours	Vacation/Sick Hours	Total Hours
16th					0.00	0.00		0.00
17th					0.00	0.00		0.00
18th					0.00	0.00		0.00
19th					0.00	0.00		0.00
20th					0.00	0.00		0.00
21st					0.00	0.00		0.00
22nd					0.00	0.00		0.00
23rd					0.00	0.00		0.00
24th					0.00	0.00		0.00
25th					0.00	0.00		0.00
26th					0.00	0.00		0.00
27th					0.00	0.00		0.00
28th					0.00	0.00		0.00
29th					0.00	0.00		0.00
30th					0.00	0.00		0.00
31st					0.00	0.00		0.00
	•	•		Semi Monthly Total	0.00	0.00		0.00

		Grand Total Hours: 0.
		Grand Total Overtime Hours: 0.
Employee Signature	Date	Total Pay: \$0
		Total Overtime Pay: \$0
Supervisor Signature	Date	