

Don't let scope creep derail your projects!

A project begins on the right track with a set of clearly-defined parameters -- but what happens when those original expectations start to change? What if clients want additional work that goes beyond the agreed-upon project scope?



① DEFINE:

This phenomenon known as **scope creep** often catches project managers off guard, and ultimately pushes projects past their initial framework, sometimes to the point of failure.



② Let's be frank: projects fail all the time!

Only 29% of projects are **successful** (on-time, on-budget, completed as planned); 19% of projects **fail** outright.



44% of projects experience scope creep!

③ Know the numbers:

Two of the most common causes of project failure are both direct causes of **scope creep!**



④ Know the causes:

1. Poorly-defined initial requirements
2. Lack of foresight and planning
3. Limited visibility into resource availability
4. Inability to properly track project progress (tasks completed, hours worked, budget spent) in real-time
5. Failure to recognize potential issues as they arise, and communicate ASAP with client
6. Tendency to gold-plate (purposefully exceeding project scope in an attempt to add value)



⑤ Do the math:

"Money continues to be wasted when projects aren't managed well. We see \$122M wasted for every \$1B invested due to poor project performance, a 12% increase over last year."

- PMI's Pulse of the Profession Report



⑥ Banish scope creep:

Prevention is the best cure for scope creep!

- Understand project requirements and client expectations
- Be vigilant from day one
- Invest in a detail-oriented project management system
- Know how and when to say "no"



Gotcha!

Learn more about successful project management!

Go to replicon.com for more resources on how to keep your projects on-time and on-budget, and avoid common project management mistakes.

REPLICON™

Replicon provides award-winning products that make it easy to manage your workforce. With complete solution sets for client billing, project costing, and time and attendance management, Replicon enables the capture, administration, and optimization of your most underutilized and important asset: time.

Cloud-based products and world-class mobile applications make our diverse customer base successful every day. From start-up organizations to Fortune 500 companies, Replicon customers experience boosts in productivity, improved project visibility, decreased revenue leakage, and adherence to labor compliance laws.

We support thousands of customers across 70 countries and span the globe with over 500 Replicon employees in the United States, Canada, India, Australia, and the United Kingdom. To learn more, visit www.replicon.com.

Sourcing:

1. <https://www.infoq.com/articles/standish-chaos-2015>
2. <http://www.pmi.org/-/media/pmi/documents/public/pdf/learning/thought-leadership/pulse/pulse-of-the-profession-2015.pdf>
3. Some visual elements sourced from <http://www.vecteezy.com>